



**Donnington & Muxton Parish Council**  
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## **FULL COUNCIL MEETING**

Minutes of the **Council Meeting** held at Turreff Hall, Donnington on **10<sup>th</sup> November 2025** commencing at 7pm.

**Present:** Councillors F Doran (Chairman), I Alexander, R Coates, N Dugmore, J Gough, Z Harrison, T Hoof, R Overton, S Randhawa, O Vickers and J Urey.

**Also Present:** K Eshelby (Clerk to the Council), L Jakeman

**25/11/114 Apologies:** Councillor L Dugmore  
**Resolved** – that the apology is noted.

**25/11/115 Declaration of Interest:** As per Registers of Interests.

**25/11/116 Public Session** - There were no questions to the Chair from those present

**25/11/117 Minutes:** To approve the Minutes of the following meetings of the Council:

- a. Planning Committee meeting held on 13<sup>th</sup> October 2025.  
**Resolved** – that, with the addition of Councillor J Urey being added to members present, the minutes be approved and signed by the Chairman as a true and accurate record.  
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- b. Council meeting held on 13<sup>th</sup> October 2025.  
**Resolved** – that the minutes be approved and signed by the Chairman as a true and accurate record.

### **25/11/118 Matters Arising from Minutes**

Councillors requested an update on the following actions contained in the Minutes:

Community Action Report – Councillors wished to thank the CAT team for sending out the additional information requested.

Road Safety Humber Lane – Councillors were informed that the Clerk had written to T&Wr Highways Department requesting a traffic survey but had not yet had a response. The Clerk will chase this up.

Solar Panels – Councillors were informed there will be an item on the next agenda to discuss the Solar Panels on Muxton Road as the original plans for the poles may have to change. Research and information will be gathered by the Clerk to present to council at the next meeting.

**25/11/119 Expenditure/Payments Transactions:** Each Councillor received a copy of the Expenditure/Payments Transactions for October 2025.

**Resolved** – that the Expenditure/Payments Transactions for October 2025 are ratified and accepted as a true record.

**25/11/120 Income/Receipts Received:** Each Councillor received a copy of the Income/Receipts Report for October 2025.

**Resolved** - that the Income/Receipts Report for October 2025 is ratified and accepted as a true record.

**25/11/121 Bank Reconciliation:** Each Councillor received a copy of the Bank Reconciliation as of 31<sup>st</sup> October 2025.

**Resolved** – that the Bank Reconciliation as of 31<sup>st</sup> October 2025 is ratified and accepted as a true record.

**25/11/122 Budget Summary of Receipts and Payments:** Each Councillor received a copy of the budget summary of receipts and payments as at 31<sup>st</sup> October 2025.

**Resolved** – that the Financial Budget Comparisons as at 31<sup>st</sup> October 2025 is ratified and accepted as a true record. Councillor T Hoof raised a query regarding the budget for the planters. The Clerk will investigate and send out the relevant information back to councillors.

#### **25/11/123 Policies**

To receive and adopt the following policies:

- a. Information Technology Policy

**Resolved** – to adopt the amended Information Technology Policy

- b. Redundancy and Compensation Policy

**Resolved** – to adopt the amended Redundancy and Compensation Policy

#### **25/11/124 Community Action Team (CAT) Report for October 2025**

Each Councillor received the CAT Action Report for October 2025.

**Resolved** – that the actions contained within are noted.

#### **25/11/125 Agenda Items for the Next Council Meeting**

- a. Solar Panels – to discuss and make a decision regarding upgrading the Solar Panels in the new financial year.
- b. Memorial Bench – for councillors to receive an update on the memorial bench requested for Denise Birkett.
- c. Remembrance Tree – Councillor J. Gough requested that the Remembrance Tree go up again outside Turreff Hall.

Councillors were asked to email the Clerk should they have any other motions or discussions that they would like included on the agenda for the next Council meeting.

#### **25/11/126 Date of next meeting**

The Chairman informed Councillors that the next Council meeting will be held on Monday 8<sup>th</sup> December 2025 at Turreff Hall, Donnington commencing at 7pm.

#### **Private Session**

Councillors were asked to consider entering into Private Session.

**Resolved** – that by the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

#### **25/11/126 Staffing – Staff and Personnel Committee meeting 10<sup>th</sup> November 2025**

Councillors discussed the decisions made by the Staff & Personnel Committee meeting held on 10<sup>th</sup> November 2025.

**Resolved** – to ratify the decision of the Staff and Personnel Committee meeting held on 10<sup>th</sup> November 2025.

Councillor S Randhawa abstained from voting on this item.

The meeting closed at 1933hrs.

Signed:

Date:

DRAFT



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